



ATMOSPHERE ACADEMY

Educating Your Bright Stars

Atmosphere Academy Public Charter Schools Board of Trustees Meeting Minutes November 29, 2017

Atmosphere Academy Charter School Building
22 Marble Hill Avenue
New York, New York 10463

Board Members Attending:

Mr. Mervin Burton
Mr. Alan Dillon
Mr. Jesse J. Greene, Jr.
Dr. Evan Powderly
Dr. Michael Lagas (by Phone)

Board Members Absent:

Others in Attendance:

Mr. Colin J. Greene

Ms. Cheryl Sacco (by phone)
Mr. Ben Pah
Mr. Bryan Fryer

Agenda Item 1. Call to order.

At approximately 5:20PM the meeting was called to order by Dr. Powderly

Agenda Item 2. Pledge of Allegiance

Dr. Powderly led those present with the pledge of allegiance.

Agenda Item 3. Board Reports

Mr. J. Greene and Mr. Burton reported on the discussion at the Finance Committee teleconference.

Mr. J. Greene and Mr. Dillon reported on the discussions at the Governance Committee teleconference.

Agenda Item 4. Revision and Adoption of Agenda.

There were no revisions to the Agenda.

By motion of the board to adopt the Agenda.

Vote Aye: M. Burton, A. Dillon, J. Greene, E. Powderly, M. Lagas.
Nays: none

Agenda Item 5.1. Board and Principal Conversation

Mr. Greene led a discussion of board meetings, special events involving the board and other possible activities.

He discussed the agenda for today. He also reviewed possible agenda topics and attendees for future board meetings.

He next gave a general updates of grades, the honors program and the Island School trips.

Agenda Item 5.2. Call with Michelle Miller

The management and board listened to her proposal to assist the school and the board in board recruitment and fund raising.

Her fee was presented for consideration by the board.

After discussion the board moved to authorize the hiring of her for \$1,000 and authorize management to spend the amount as needed.

By motion of the board to hire Michelle Miller.

Vote Aye: M. Burton, A. Dillon, J. Greene, E. Powderly, M. Lagas.
Nays: none

Agenda Item 5.3. Finance Update

Mr. Fryer discussed the enrollment levels, statement of activity, the balance sheet and the year end projections of cash for the school.

Mr. Greene and Mr. Fryer reviewed the financial income for the school and the financial needs.

Mr. C. Greene reviewed the timing of all payments and the financing need for end of year.

The board and Mr. Greene discussed the budget and the need to build a reserve.

Agenda Item 5.4. School Update

Mr. Greene reviewed the progress with the Achievement program and related staffing issues.

He next discussed the tutoring program by non Atmosphere Academy personnel volunteers. He discussed the rules and process for their use.

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The supervisory roles at the school were discussed. How oversight of the teachers is done was a main topic.

Also strategy for the rest of the school year was presented.

A review of the math multiple choice system was done, including a review of questions in math at the 6th grade level were looked at.

Mr. Greene went over new students to the school and how some have some come through the “welcome center”.

He then reviewed staff compensation, turnover of first year staff members, average compensation and incentive compensation levels.

After a brief discussion of transportation between buildings the board asked Mr. Sacco to contact people she knows to ask about how other schools are able to obtain transportation.

Agenda Item 5.5. Operations Update

Mr. Ben Pah discussed his hiring of operations manager for each building. He noted how he is looking for proven performers for the positions. Good results have come from this action

Mr. Pah reviewed enrollment by grade and recent new enrollments. Also the total student goal numbers.

It was noted that the next board meeting is December 20, 2017.

Agenda Item 6. Public Comments

There were no public attendees.

Agenda Item 7. No Consent Agenda Items

Agenda Item 8 & 9. Motion to Enter Executive Session

At 7:30PM the board moved to enter executive session to discuss pending contracts, legal advice regarding real estate, real property leases and personnel matters.

By motion of the board to enter executive session:

Vote Aye: M. Burton, A. Dillon, J. Greene, E. Powderly, M. Lagas.

Nays: none

Agenda Item 10. Executive Session

Agenda Item 11. Motion to Return to Public Session

The board moved to return to public session at **8:10PM**.

Vote Aye: M. Burton, A. Dillon, J. Greene, E. Powderly, M. Lagas

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Nays: none

Agenda Item 12. Unfinished Business

There was no unfinished business.

Agenda Item 13. New Business

There was no new business.

Agenda Item 14. Adjournment.

By motion of the board to adjourn at 8:15PM

Vote Aye: M. Burton, A. Dillon, J. Greene, E. Powderly, M. Lagas.

Nays: none

Meeting adjourned.