



# Atmosphere academy

## Atmosphere Academy Public Charter Schools Board of Trustees Meeting Minutes November 20, 2019

Atmosphere Academy Charter School  
5959 Broadway  
New York, New York 10463

**Board Members Attending:**

Mr. Alan Dillon  
Mr. Mervin Burton  
Dr. Michael Lagas  
Mr. Jesse J. Greene, Jr.

**Board Members Absent:**

Mr. James Spitzer

**Others in Attendance:**

Mr. Colin J. Greene  
Mr. Bryan Fryer  
Mr. Christian Roman

Mr. Ben Pah  
No public in attendance

**Agenda Item 1. Call to Order**

At approximately 5:08 PM Dr. Lagas called the meeting to order.

**Agenda Item 2. Pledge of Allegiance**

Dr. Lagas led the pledge of allegiance that was held at this meeting.

**Agenda item 3. Board Reports**

Mr. J. Greene reported on the Finance Committee call of November 8, 2019 from the minutes of that call.

The Board noted that the Accountability Committee call was due to happen on November 22, 2019, after this meeting and that the Governance Committee could occur before the December Board meeting.

#### **Agenda Item 4. Comments From the Public**

There were no public attendees and therefore no comments.

#### **Agenda Item 5. Revision and Adoption of the Agenda**

Mr. C. Greene reviewed the agenda for the meeting and the board had no objections or additions.

#### **Agenda item 6.1. Finance Update**

Mr. Fryer reviewed the Financial Position report with special focus on the total assets of the school and the trustee loans.

He then reviewed the Statement of Activities and noted the level of surplus expected for the year. He said this was still on track at this time. He discussed the deferred rent entry and noted how he expected this to be treated by the school's authorizer. Real estate leases were discussed next, and Mr. Fryer commented on the new accounting treatment that will apply next year which will result in the lease being treated as an asset and rent commitment as debt. He noted major risks to the projected surplus as travel and debit card purchases.

Discussion of the Scorecard (dashboard) followed. Mr. Fryer noted the low level of accounts payable which is very favorable. He noted the bonus savings the school has put aside and how that can be used to cover short term cash needs at the end of funding cycles.

Mr. Burton asked about the student population which was shown at 406. The school management responded by explaining how it expected this to rise to 410 shortly.

The Board then discussed the bonus process and expected level.

Mr. C. Greene then discussed how the employment levels are expected to grow over the coming years and how the bonus program will evolve over that period.

#### **Agenda Item 6.2. Delores Jordan**

Ms. Delores Jordan was introduced to the Board. She has been volunteering at the school and helping some of the female students at the school. She discussed what she has been doing and how much she likes the work. The Board listened to her discussion of her commitment to the school and thanked her for her efforts. Mr. Roman discussed how she is helping with restorative justice work at the school.

The Board then discussed her work and the relationship with the school. Mr. C. Greene then added his comments to the discussion. A number of ideas were discussed about volunteers and how they can help and relate to the school.

### **Agenda Item 6.3. SUNY Renewal/Expansion Update**

Dr. Lagas and Mr. C. Greene reviewed a recent call with SUNY. Dr. Lagas reviewed the timeline for growth discussion, the proficiency levels SUNY is expecting and financial performance expectations. Mr. C. Greene reviewed the items the school must accomplish to proceed with its plans. The view both conveyed to the Board was that SUNY was very supportive of the school.

### **Agenda Item 6.4. Board Meeting Minutes**

The Board reviewed the minutes from the October 30, 2019 Board meetings. The board approved the minutes as drafted.

Mr. Burton moved to approve the October 30, 2019 Board Minutes.  
Mr. Dillon seconded the motion.

Vote aye: Mr. Burton, Mr. Dillon, Mr. Greene, Dr. Lagas  
Vote no: none

### **Agenda Item 7. Consent Agenda**

There were no consent agenda items.

### **Agenda Item 8. Executive Session**

The Board moved to enter executive session to discuss medical, financial, credit or employment history of personnel and matters dealing with employment, promotion, demotion, discipline, suspension, dismissal or removal of a person or persons.

Mr. Dillon moved to enter executive session.  
Mr. Burton seconded the motion.

Vote aye: Mr. Burton, Mr. Dillon, Dr. Lagas  
Vote no: none.  
Abstain: Mr. J. Greene

Mr. J. Greene did not participate in the executive session.

After the session the Board moved to exit executive session.

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Mr. Dillon moved to leave executive session.  
Mr. Burton seconded the motion.

Vote aye: Mr. Burton, Mr. Dillon, Dr. Lagas  
Vote no: none

Mr. J. Greene rejoined the meeting at this point.

**Agenda Item 9. Unfinished Business**

There was no unfinished business.

**Agenda Item 10. New Business**

There was no new business.

**Agenda Item 11. Adjournment**

The Board moved to adjourn the meeting.

Mr. J. Greene moved to adjourn.  
Mr. Dillon seconded the motion.

Vote aye: Mr. Burton, Mr. Dillon, Mr. J. Greene, Dr. Lagas  
Vote no: none

Meeting adjourned at approximately 8:00 PM..